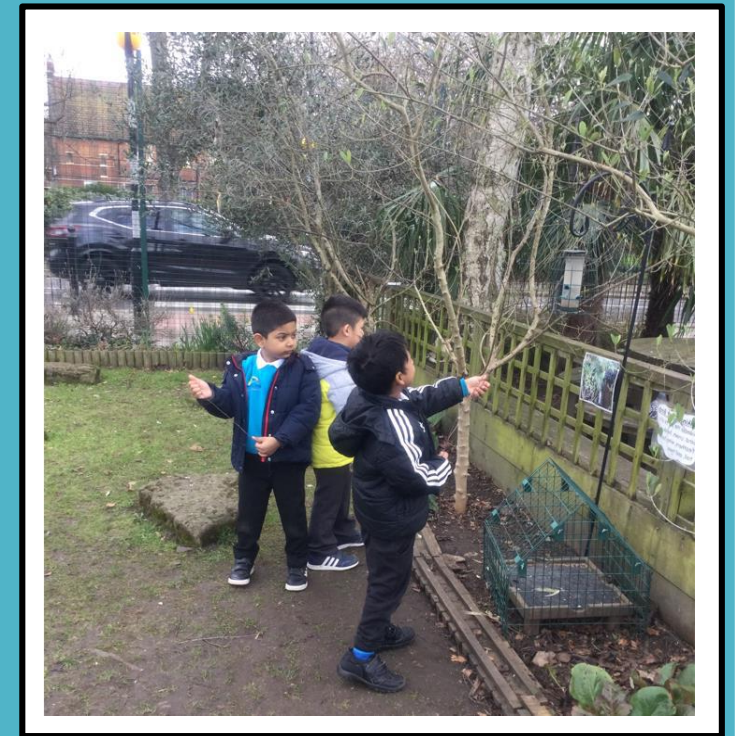




Welcome to Reception at Ben Jonson Primary School



Head Teacher's Welcome

Dear Parents/Carers,

We are delighted that you have accepted the offer of a place for your child at Ben Jonson Primary School for September 2022. We warmly welcome you to our thriving school community.

Here at Ben Jonson, we are proud of our school and the achievements of our pupils and we are sure you will soon feel the same.

We hope that your child settles well with us and looks forward to attending each day. We trust whilst your child is in this school, we can all work together for his/her benefit, as we all share the common purposes of ensuring that your child is developed fully, both academically and socially and that he/she becomes a happy, confident and caring member of our society.

However, should there be any problems with settling your child, please do not hesitate to bring this to our attention. Our staff will be more than happy to help.

In order to help you learn about our school, the following information has been put together for you to read, as it is impossible to tell you everything at your initial meeting. However, if there is anything else which you would like more information about, please do not hesitate to contact the school and check the school website which updates regularly with information.

If you require a face to face meeting with any staff, all appointments should be made through the school office.

Looking forward to meeting you all.

Regards

Norma Marshall
Headteacher



Early Years Leaders



Alexandra Law - Head of Early Years



Charlie Gorman - Deputy Headteacher

Reception Teachers and Staff



Bohuslava



Shima



Hushneara

Azure Class – Teacher Bohuslava Akamessan.
Nursery Nurse- Shima Uddin
Nursery Nurse- Hushneara Chowdhury
Teaching Assistant- Shorifa Begum/ Masuma Aktar



Shorifa



Masuma



Kerry



Jaheda

Red Class – Teacher Kerry Slade.
Nursery Nurse- Jaheda Khanom
Teaching Assistant - Sifa Begum/ Rohim Uddin



Rohim



Laurence



Joanne

Yellow Class – Teacher Laurence Westwood.
Senior Early Years Educator - Joanne Cook
Teaching Assistant - Shahida Begum

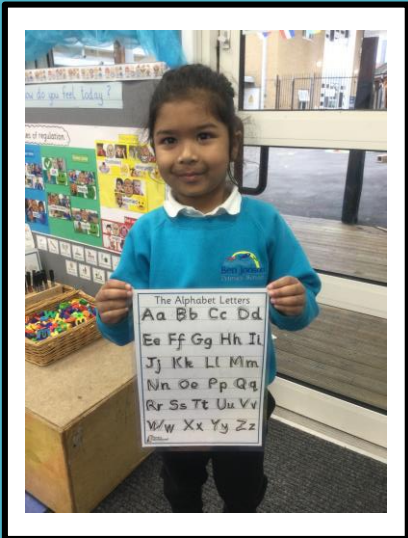


Shahida

What will my child be learning?

There are 7 areas of learning:

- Communication and language
 - Physical development
- Personal, social and emotional development
 - Literacy
 - Mathematics
- Understanding the world
- Expressive arts and design



All this learning takes place
indoors and outdoors
no matter what the weather!



A typical day in Reception



8.45-8.55am – Gates open

8.55am: Registration

Carpet time

Phonics

Free flow and focus activities

Guided Reading

11.30am to 12.30pm -Lunch

Registration

Carpet time

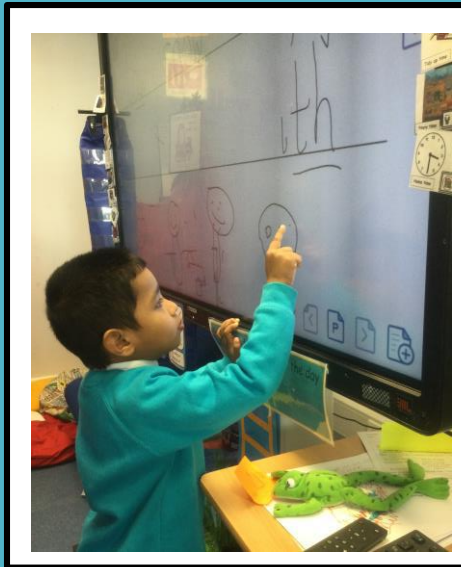
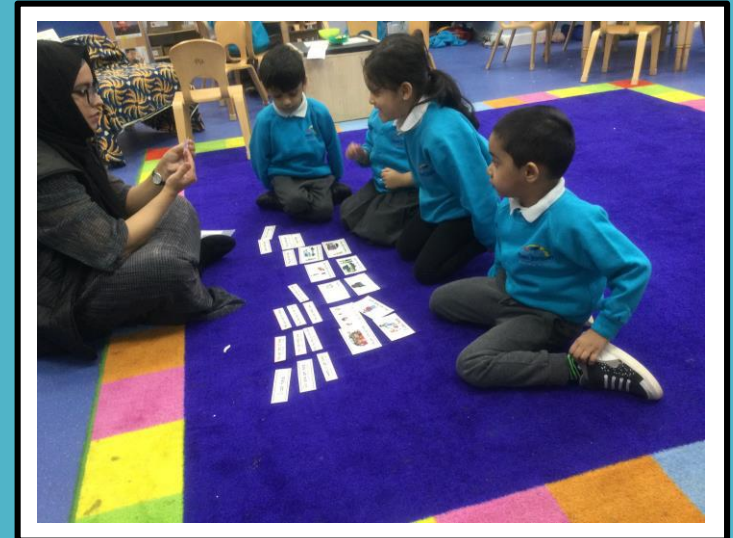
Free flow and focus activities

Carpet time

Free flow and focus activities

Storytime

3.15pm –Home time








Healthy School








- School dinners are free and we provide daily healthy balanced meals.
- Your children are given fruit, water and milk everyday at school.
- Children need to bring in a named water bottle from home.



Tower Hamlets Primary School Lunchtime Menu April 2022 - October 2022

Week 1	 Monday 'Planet Earth Day'	 Tuesday 'Street Food Day'	 Wednesday 'Traditional Day'	 Thursday 'World Food Day' Portuguese	 Friday 'Favourites'
Main	Cheese & Tomato French Bread Pizza	Tasty Chicken & Vegetable Curry	Roast Beef served with Yorkshire Pudding & Gravy	Piri Piri Chicken	Jumbo Fish Finger served with a Wedge of Lemon
Vegetarian	Quorn Stir Fry with Noodles	Homemade Vegetable Chilli	Vegetable Balls in Tomato Sauce	Portuguese Cebolada Rich Onion, Tomato & Red Pepper Sauce	Cheese & Coleslaw Wrap
On the side	Peas & Sweetcorn	Wholegrain Rice & Mixed Vegetables	Roast Potatoes, Fresh Cabbage & Fresh Sliced Carrots	Spiced Wedges, Sweetcorn Cobbettes & Fresh Broccoli	Baked Beans, Garden Peas & Chips
Salads	Help yourself Salad Bar	Seasonal Salads & Grated Carrot Slaw	Chef's House Salad	Crisp Green Lettuce & Cucumber Wedges	Fresh Seasonal Salads
Dessert	Seasonal Fresh Fruit Platter	Vanilla Ice Cream	Seasonal Fresh Fruit Platter	Fresh sliced Watermelon, Pear & Apple Platter	Chocolate & Orange Sponge with Custard
Daily Options	Bread / Fresh Fruit Platter / Organic Yoghurts / British Cheese and Crackers				

Week 2	 Monday 'Planet Earth Day'	 Tuesday 'Street Food Day'	 Wednesday 'Traditional Day'	 Thursday 'World Food Day' Chinese	 Friday 'Favourites'
Main	Homemade Macaroni Cheese	Beef, Bean & Vegetable Burger with Tomato Relish	Roast Chicken served with Yorkshire Pudding & Gravy	Spaghetti Bolognese	Fish Fillet served with a Wedge of Lemon & Mayonnaise
Vegetarian	Vegan Sausage Roll with Herby Diced Potatoes	Homemade Vegetable Burger with Tomato Relish	Salmon & Pasta Bake or Jacket Potato with Cheese	Vegetable Stir Fry with Egg Fried Rice	Homemade Leek and Lentil Roast
On the side	Peas & Sweetcorn	Potato Wedges, Baked Beans & Coleslaw	Roast Potatoes, Fresh Cabbage & Fresh Sliced Carrots	Fresh Broccoli & Sweetcorn	Chips, Baked Beans & Garden Peas
Salads	Help yourself Salad Bar	Crisp Lettuce & Tomato slices	Chef's House Salad	Bean Sprout & Red Pepper Salad	Fresh Coleslaw & Seasonal Salads
Dessert	Seasonal Fresh Fruit Platter	Summer Berries with Strawberry Yoghurt Ice Cream	Seasonal Fresh Fruit Platter	Fresh Slices of Melon & Grapes	Sultana Flapjack & Custard
Daily Options	Bread / Fresh Fruit Platter / Organic Yoghurts / British Cheese and Crackers				

Please Note that some dishes maybe subject to local changes to suit individual school needs

School Menu

Week 1 Commencing:

18 April 2022	27 June 2022	05 September 2022
02 May 2022	11 July 2022	19 September 2022
16 May 2022	25 July 2022	03 October 2022
30 May 2022	08 August 2022	17 October 2022
13 June 2022	22 August 2022	

Week 2 Commencing:

25 April 2022	04 July 2022	12 September 2022
09 May 2022	18 July 2022	26 September 2022
23 May 2022	1 August 2022	10 October 2022
06 June 2022	15 August 2022	24 October 2022
20 June 2022	29 August 2022	

School Uniform Winter

Winter uniform – Autumn & Spring Term

- Dark grey/black trousers
- Dark grey/black skirt or pinafore (grey/black tights optional)
- White polo shirt
- Aqua-marine sweatshirt/ cardigan with logo
- Blue/Dark grey/White/Black Hijab (optional)
- Black shoes or black trainers

Uniforms can be purchased from:

Khalsa School Wear
388 -390 Bethnal Green
London
E2 0AH
Tel: 020 7729 3286

Ocean Designs
10 Watney Street
London
E1 2PR
Tel: 020 702 8881



School Uniform Summer

Summer Uniform

- Dark grey/black skirt or pinafore dress
- Blue and white gingham dress
- Grey / Black short trousers
- White polo T shirt
- Black shoes or black trainers
- School sun hat



Uniforms can be purchased from:

Khalsa School Wear
388 -390 Bethnal Green
London
E2 0AH
Tel: 020 7729 3286

Ocean Designs
10 Watney Street
London
E1 2PR
Tel: 020 702 8881



Frequently Asked Questions

- When will my child start school?

Usually we have a staggered intake in September. Small groups of 5/ 6 children start each day over a one – two-week period. Given that schools reopen in September, you will be notified of your child’s start date by July 2022. If not, we will keep you informed.

- Is my child full time straight away?

The first day of your child will come in for half day from 9.00am- 12.00pm they will have lunch then leave at 12.00pm. From the second day they will be in school full time from 8.55am – 3.30pm.

- Can I come in to settle my child in school during the settling in period?

Yes. Parents are welcome to settle their children. Children usually come from nurseries and are confident young learners and do not need a long time to settle in with their parents.

- Are there clubs/ breakfast clubs before and after school for Reception students? What clubs are there for children with working parents?

Yes, there are. We have a breakfast club that is available every morning from 8.00am. After-school clubs with limited numbers are available usually until 5.00pm. These clubs are chargeable. For more information please check the website and to sign up please speak to a member of the office.

- What are the arrangements for lunch/ healthy schools’ guidance?

We follow the Tower Hamlets Healthy School Initiative. Students are provided with a nutritious and healthy meal. The menu can be viewed in this pack and on our website. The meals are free to all students as part of the government funding for students in Reception to Year 2.

- Do I need to fill in a form for Free School Meals/ Pupil Premium?

Yes. This form will be a part of your Admissions Forms. This is very important to gather information on who is truly eligible for Free School Meals. Those eligible means that those students are Pupil Premium. Registering for free meals could also raise an extra £1,320 for your child’s primary school.

Frequently Asked Questions Continued...

- What if my child has a food allergy?

Please fill out the medical section as part of the admissions forms to let us know of your child's allergies. If you have not filled out the medical form please speak to the school office. Your child will have an allergy badge created before they start school clearly stating their food allergies. They will have to wear the badge every time they go for a school lunch.

- Do I need to bring in extra clothing?

Yes. We highly recommended bringing in extra clothing in a bag. This is in case your child has an accident; they have a second set of clothes to change into. Please label **all** clothing and the bag clearly.

- How are visits to the toilets managed?

Within Reception we promote independence in toileting as part of the student learning. However, we understand that children may need support to become familiar with the toilets.

During the first two weeks we support children by prompting them to go to the toilet and regularly take children to the toilet. After the settling in period the children will be prompted to go to the toilet by themselves and staff are on hand to support children when necessary with their individual needs.

- Will my child receive a home visit

Families that are new to Ben Jonson coming in from nurseries other than Ben Jonson Nursery will receive a home visit. The home visits will take place in July 2022. We will write to you in plenty of time to arrange this with you. This is subject to government guidelines on social distancing and making sure staff and families are safe.

We are happy to be receiving a high number of students whose families are familiar with the school. This means that they would not need a home visit. Although you will not receive a home visit a member of the Reception team will telephone you around the end of June/beginning of July to find out about your child and give you a chance to tell us if there is anything special we need to know before s/he starts school. We will keep in contact with all families about the enrollment process via email.

Before September ...

When your child starts Reception there are a number of skills that they should ideally have mastered:

Self-care:

- Go to the toilet by self
- Be able to wash own hands
- Dress and undress by self
- Button and unbutton clothes
- Put on own shoes and socks
- Put on coat and do zip
- Eat using knife and fork

Speaking & Literacy:

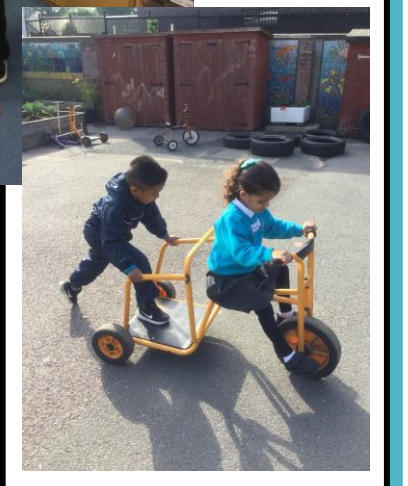
- Show an interest in books
- Recognise and write own name
- Talk about myself, needs & feelings
- Ask and answer simple questions

Numeracy:

- Count to 5 and beyond
- Recognise numbers to 5 and beyond
- Using positional language
- Name 2D and 3D shapes

Listening and understanding:

- Be able to tidy up
- Follow instructions
- Share and take turns
- Talk to other children



Term Dates 2022-2023



Year Overview 2022-2023

Calendar

September '22						
M	Tu	W	Th	F	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

October '22						
M	Tu	W	Th	F	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

November '22						
M	Tu	W	Th	F	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

December '22						
M	Tu	W	Th	F	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

January '23						
M	Tu	W	Th	F	Sa	Su
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

February '23						
M	Tu	W	Th	F	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28					

March '23						
M	Tu	W	Th	F	Sa	Su
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

April '23						
M	Tu	W	Th	F	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

May '23						
M	Tu	W	Th	F	Sa	Su
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

June '23						
M	Tu	W	Th	F	Sa	Su
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

July '23						
M	Tu	W	Th	F	Sa	Su
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

August '23						
M	Tu	W	Th	F	Sa	Su
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

Dates

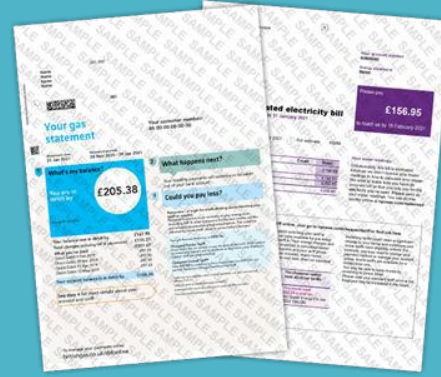
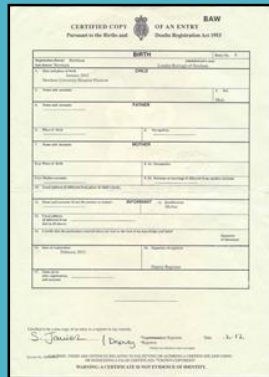
Autumn Term	
Autumn term starts Thursday 1 September 2022	
Half term starts Monday 24 October 2022	
Half term finish Friday 28 October 2022	
Autumn term finishes Tuesday 20 December 2022	
Christmas Holiday	
Wednesday 21 December 2022 - Monday 2 January 2023	
Spring Term	
Spring term starts Tuesday 3 January 2023 - Friday 10 February 2023	
Half term starts Monday 13 February 2023	
Half term finish Friday 17 February 2023	
Spring term finishes Friday 31 March 2023	
Easter Holiday	
Monday 3 April 2023 - Monday 14 April 2023	
Summer Term	
Summer term starts Monday 17 April 2023	
Half term starts Monday 29 May 2023	
Half term finishes Friday 2 June 2023	
Summer term finishes Friday 21 July 2023	
Summer Holiday	
INSET / Occasional Days (School Closed)	
INSET 1 Thursday 1 September 2022	
INSET 2 Friday 2 September 2022	
INSET 3 Friday 25 November 2022	
INSET 4 Monday 20 February 2023	
INSET 5 Friday 16 June 2023	
Eid ul Fitr Friday 21 April 2023	
Eid ul Adha Wednesday 28 or Thursday 29 June 2023 TBC	
Bank Holidays	
Christmas/Boxing Day Bank Holiday - Mon 26 & Tues 27 December 2022	
New Year's Day - Monday 2 January 2023	
Good Friday - Friday 7 April 2023	
Easter Monday - Monday 10 April 2023	
May Bank Holiday - 1 May 2023	
Spring Bank Holiday - 29 May 2023	
Summer Bank Holiday - 28 August 2023	

What's next?

- April 2022

Please fill in the admissions form online - remember to press submit once completed!

Complete the Admissions Form and return it to the school office asap in April with proof of your address and your child's passport and birth certificate. Your child will not be able to start school if it hasn't been completed.



- June 2022

You will be invited to a Welcome meeting and tour in the first week of June. Dates and times will be confirmed nearer to the time.

- July 2022

Students new to Ben Jonson will receive a home visit in July. Start dates and times will be confirmed in July

Parent Pay

Here at Ben Jonson we use an online payment system – ParentPay - to make it easier for you to pay our school for trips, clubs and all other contributions that you make to the school. This will also allow us to offer you full receipts and records of all payments you have made and help the school save money as we are a completely cashless school.

You have a secure online account, activated using a unique activation username and password; you will be prompted to change these and to keep them safe and secure as your Username and Password for future logins. These will be given to you after your child starts school from September 2022 and signing up is mandatory.

If you already have a ParentPay account, either with our school or another ParentPay school, you can simply login to that account and add your other child/children via the Add a child tab on your home page. You will need your activation username and password to do this.

Your support in using ParentPay will help the school enormously, thank you.



Virtual Tour

<https://www.benjonson.towerhamlets.sch.uk/events/ben-jonson-school-virtual-tour>



Please click on the link above for a virtual tour of our school!

Key Contacts in the School



Norma Marshall
Headteacher



Charlie Gorman
Deputy Headteacher



Alexandra Law
Head of Early Years



Rouhe Bibi
Pupil Data Manager



Dee Dillon
Attendance and Family Support

Norma, Charlie, Alex, Rouhe and Dee are available for all nursery transition and admissions support enquiries.



Ebru Karatufek
Assistant Headteacher/ Inclusion Lead



Aurora Roelofs
SENCO



Rachel Corbishley
SENCO Assistant and ASD Specialist



Lee- Ann Smith
Lead Child and Family Support Worker

Ebru, Aurora, Rachel and Lee-Ann are available for SEN and social care queries

For general queries please call the school office on 020 7790 4110 or email admissions@benjonson.towerhamlets.sch.uk